

TOWNSHIP OF PARSIPPANY-TROY HILLS
ANNUAL ORGANIZATION MEETING
OF THE TOWNSHIP COUNCIL

JANUARY 6, 2026

I. INTRODUCTION

A. POSTING OF NOTICE

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on December 4, 2025, where it has remained posted since that date. A legal notice appeared in the *Daily Record* and the *Star Ledger* on December 17, 2025.

B. FLAG SALUTE

C. ROLL CALL

D. UPCOMING MEETINGS

1. 1/06/26 @ 7:00 PM	Agenda Meeting
2. 1/20/26 @ 7:00 PM	Regular Meeting

II. APPOINTMENTS

Council President – 2 Year Term (12/31/27)

Council Vice President – 2 Year Term (12/31/27)

Committees/Boards

Board of Education

Council Liaison – 1 Year Term (12/31/26)

Craftsman Farms Foundation

Council Representative – 1 Year Term (12/31/26)

Economic Development Advisory Committee

Council Liaison – 1 Year Term (12/31/26)

Member – 3 Year Term (12/31/28)

Member – 3 Year Term (12/31/28)

Member – 3 Year Term (12/31/28)

Emergency Services Council

Council Liaison – 1 Year Term (12/31/26)

Environmental Advisory Committee

Council Liaison – 1 Year Term (12/31/26)
Member – 3 Year Term (12/31/28)
Member – 3 Year Term (12/31/26) filling unexpired term of vacancy

Finance Committee

Council Liaison – 1 Year Term (12/31/26)
Council Liaison – 1 Year Term (12/31/26)

Fire Prevention Bureau

Council Liaison – 1 Year Term (12/31/26)

Historic Preservation Advisory Committee

Council Liaison – 1 Year Term (12/31/26)
Member – 3 Year Term (12/31/28)

Knoll Country Club Golf Advisory Committee

Council Liaison – 3 Year Term (12/31/28)

Library Board of Trustees

Council Liaison – 1 Year Term (12/31/26)

Morris County League of Municipalities

Representative – 1 Year Term (12/31/26)

Municipal Government Transparency Committee

Council Liaison – 1 Year Term (12/31/26)
Member – 1 Year Term (12/31/26)

Open Space Committee

Member – 3 Year Term (12/31/28)

Parsippany Area Chamber of Commerce

Representative – 1 Year Term (12/31/26)

Parsippany Child Day Care Center

Council Liaison – 1 Year Term (12/31/26)

Planning Board

Class III Member – 1 Year Term (12/31/26)

Police Athletic League

Council Liaison – 1 Year Term (12/31/26)

Recreation Advisory Committee

Council Liaison – 2 Year Term (12/31/27)

Traffic Advisory Committee
Council Liaison – 1 Year Term (12/31/26)

Zoning Board of Adjustment
Regular Member – 4 Year Term (12/31/29)
Alternate #1 – 2 Year Term (12/31/27)
Alternate #2 – 2 Year Term (12/31/27)

III. RESOLUTIONS

R2026-001 DESIGNATION OF OFFICIAL NEWSPAPERS

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

____Mr. Carifi____Mr. Kavanaugh____Mr. McGrath____Ms. Patel____Ms. Hernandez

R2026-002 DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

____Mr. Carifi____Mr. Kavanaugh____Mr. McGrath____Ms. Patel____Ms. Hernandez

R2026-003 AUTHORIZING THE TOWNSHIP ASSESSOR TO TAKE CERTAIN ACTIONS TO PROSECUTE AND DEFEND TAX APPEALS

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

____Mr. Carifi____Mr. Kavanaugh____Mr. McGrath____Ms. Patel____Ms. Hernandez

R2026-004 GRANTING FEE EXEMPTIONS IN CONNECTION WITH PERMITS FOR CONSTRUCTION, ZONING, ENGINEERING, FIRE PREVENTION, HEALTH, PARKS AND FORESTRY AND RECREATION DEPARTMENTS

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

____Mr. Carifi____Mr. Kavanaugh____Mr. McGrath____Ms. Patel____Ms. Hernandez

R2026-005 AUTHORIZING THE TOWNSHIP TAX COLLECTOR TO CHARGE A PENALTY ON DELINQUENT TAXES, ASSESSMENTS, OR OTHER MUNICIPAL LIENS OR CHARGES

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

**R2026-006 AUTHORIZING THE TOWNSHIP TAX COLLECTOR TO CHARGE
INTEREST ON DELINQUENT TAXES, ASSESSMENTS OR OTHER
MUNICIPAL LIENS OR CHARGES**

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

 Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

R2026-007 CASH MANAGEMENT PLAN

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

 Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

**R2026-008 ESTABLISH TEMPORARY BUDGET APPROPRIATIONS FOR
CALENDAR YEAR 2026**

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

 Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

**R2026-009 AUTHORIZING THE APPOINTMENT OF SPECIAL LAW
ENFORCEMENT OFFICERS**

Motion to approve the above Resolution by _____ seconded by _____.

ROLL CALL:

 Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

VI. PUBLIC HEARING

Motion to open the public hearing by _____
Seconded by _____

ROLL CALL:

 Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

Motion to close the public hearing by _____
Seconded by _____

ROLL CALL:

Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

VII. ADJOURNMENT

MOTION TO ADJOURN MEETING:

SECONDED BY:

ROLL CALL:

Mr. Carifi Mr. Kavanaugh Mr. McGrath Ms. Patel Ms. Hernandez

COUNCIL AGENDA

TOWNSHIP OF PARSIPPANY-TROY HILLS TOWNSHIP COUNCIL AGENDA MEETING OF JANUARY 6, 2026

I. INTRODUCTION

A. POSTING OF NOTICE:

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B. FLAG SALUTE

C. ROLL CALL

D. UPCOMING MEETINGS:

1. 1/20/26 @ 7:00 PM	Regular Meeting
2. 2/3/26 @ 7:00 PM	Agenda Meeting

II. ORDINANCES - SECOND READING & PUBLIC HEARING

None

III. PUBLIC SESSION

OPEN: I'd like to entertain a motion to open the public session. Motion to open the public session by _____ Seconded by _____ ROLL CALL

CLOSE: I'd like to entertain a motion to close the public session. Motion to close the public session by _____ Seconded by _____ ROLL CALL

IV. CONSENT AGENDA

1. Authorizing the Cancellation of Taxes for Block 200, Lot 1.04 Overpayment, Refund
2. Authorizing the Cancellation of Taxes for Block 200, Lot 1.05 Overpayment, Refund
3. Purchase and Installation and Deployment of a New Avigilon Network Video Recorder and AI Appliance
4. Authorizing the Release of a Performance Surety Bond – B10 Hilton Court Owner, LLC, Block 202, Lot 3.10

5. Authorizing the Purchase of Twenty Lifepak CR2 Defibrillators, Associated Supplies and Outdoor Cabinets
6. Authorizing the Purchase of Two 2026 Ford Regular Cab/Chassis 4x4 DRW Vehicles and Accessories
7. Authorizing the Purchase of One Palfinger ARH-75-22-IO HD Roll-Off Body and Accessories
8. Authorizing the Purchase of One 2026 Ford F350 Super Cab 4x4 Pickup Truck and Accessories
9. Authorizing a Person-to-Person and Place-to-Place Transfer of Plenary Retail Consumption License for 1515 License Inc. to Burtons Grill of Parsippany, LLC
10. Authorizing Change Order No. 2 for the Route 46 Water Main Replacement – Phase II Project
11. Authorizing Change Order No. 1 (Final) for the Booster Station and Well Upgrades Project
12. Authorizing the Purchase of a Custom Built Lenovo Thinksystem SR 650 V4 Server

V. APPROVAL OF MINUTES

1. Agenda Meeting – 12/2/25
2. Regular Meeting – 12/16/25

VI. PRESENTATION(S)/REPORTS

- A. MAYOR
- B. TOWNSHIP COUNCIL
- C. TOWNSHIP ATTORNEY
- D. BUSINESS ADMINISTRATOR
- E. TOWNSHIP CLERK
- F. TOWNSHIP OFFICES COMMITTEES/REPORT

VII. ORDINANCES - FIRST READING

1. **ORDINANCE 2026:01**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY ESTABLISHING 2025-2028 SALARY RANGES

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of

Parsippany-Troy Hills held on January 6, 2026 and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on January 20, 2026 at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by _____, seconded by _____. ROLL CALL

2. **AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 290, PARKS RECREATION AREAS AND PUBLIC LANDS, ARTICLE 1, MOTOR VEHICLES; FEES SECTION 290-4, KNOLL COUNTRY CLUB UTILITY FEES AND CHAPTER A445, FEES COMPILATION, SECTION A445-37, KNOLL COUNTRY CLUB UTILITY, OF THE CODE OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS IN THE COUNTY OF MORRIS, NEW JERSEY**

VIII. NON-CONSENT AGENDA

IX. APPLICATIONS FOR LICENSES AND PERMITS

None

X. APPROVAL OF PAYROLL AND BILLS LIST

A. CFO Angelica Sabatini recommends authorization for payment:

1. Authorize payment of the January 17, 2026 regular and miscellaneous payroll estimated at \$1,650,000.00.

Motion to approve the authorization for payment above by _____

, seconded by _____. ROLL CALL:

XI. ADJOURNMENT

Motion to Adjourn the Meeting by _____ Seconded by _____

ROLL CALL: