

Council Agenda

Township of Parsippany-Troy Hills Regular Township Council Meeting of November 22, 2022

I. INTRODUCTION

A. POSTING OF NOTICE:

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on December 22, 2021 where it has remained posted since that date. A legal notice appeared in the *Daily Record* on December 28, 2021 and the *Newark Star Ledger* on December 27, 2021.

Note: Council Meetings are videotaped and aired on Public Access Channel 21, at 7:00 p.m. Sundays and Wednesdays and are also available for viewing at www.parsippany.net.

B. FLAG SALUTE

C. ROLL CALL

D. UPCOMING MEETINGS:

- | | |
|-------------------------|-----------------|
| 1. 12/6/22 @ 7:00 p.m. | Agenda Meeting |
| 2. 12/20/22 @ 7:00 p.m. | Regular Meeting |

E. APPROVAL OF MINUTES

1. Agenda Meeting – 10/11/22
2. Regular Meeting – 10/18/22

Motion to approve the minutes above by _____, seconded by _____.

ROLL CALL:

II. PRESENTATION(S)/REPORTS

A. MAYOR

1. Presenting Proclamations to Matt Pierone and Chris Mazarella for "Extra Mile Day"
- B. TOWNSHIP COUNCIL
- C. TOWNSHIP ATTORNEY
- D. BUSINESS ADMINISTRATOR
 1. Best Practices
- E. TOWNSHIP CLERK
- F. TOWNSHIP OFFICES COMMITTEES/REPORTS
- G. ENGINEERING REPORT

Greenbank Road Safety and Improvements Project

All work is complete. Project closeout documents and the reimbursement request are being made to the NJDOT. **(No Council Action Required).**

2021 Road Resurfacing / Curb and Sidewalk Program

The annual road resurfacing / curb and sidewalk project is on hold pending negotiations with the contractor. **(No Council Action Required).**

Puddingstone Heights Road Improvement Project, Phase I

Construction on the Puddingstone Heights Improvement project is substantially complete. The contractor is working on completing the punch list items. **(No Council Action Required).**

Rockaway River Floodwall / Levee Inspection

Our consultant is working on preparing design details and a cost estimate for the maintenance and repair work to the flood wall and levee. All vegetation within 5 feet of the wall and toe of slope has been cleared in accordance with our inspection requirements. **(No Council Action Required).**

Traffic Signal Maintenance for Littleton Rd. & Rita Dr./Beachwood Rd. and the Jefferson Rd. & Smith Rd. Intersections

This project is for improvements and maintenance to the traffic signals located at the Littleton Road & Rita Drive/Beachwood Road intersection and the Jefferson Road & Smith Road

intersection. Construction is substantially complete and all punch list items will be finished in early December. **(No Council Action Required)**.

2022 Road Resurfacing / Curb and Sidewalk Program

The 2022 road resurfacing / curb and sidewalk project is substantially complete. All work is anticipated to be complete by the end of November. **(No Council Action Required)**.

North Beverwyck Road Streetscape Project, Phase I

The first phase of the North Beverwyck Road Streetscape project is in design. We anticipate bidding this project over the winter. **(No Council Action Required)**.

Drumlin Drive Stream Cleaning

NJDEP permits have been issued for this project. Our consultant is finishing the design and we intend to bid the project over the winter. **(No Council Action Required)**.

Jefferson Road Improvements

We received a \$760,000 NJDOT grant for improvements to Jefferson Road from Parsippany Road to Smith Road. The improvements include the resurfacing of the roadway, minor intersection upgrades and significant drainage improvements, particularly near the East Halsey Road intersection. Plans are in design and the project will be bid once NJDEP permits have been issued. **(No Council Action Required)**.

Mt. Tabor Street Improvements, Phase VII

The Mt. Tabor Street Improvements, Phase VII project is in design. We anticipate bidding this project over the winter. **(No Council Action Required)**.

Lake Intervale Area Street Improvements

The first phase of the Lake Intervale Area Street Improvement project is in design. We anticipate bidding this project once funding is available. **(No Council Action Required)**.

Performance Bond Release – Palmar Associates, LLC., Block 450 Lot 14

The developer completed all site work in accordance with the approved plans associated with the Water's Edge Townhouse project. Inspections were made during the course of construction and this office has no objection to the release of Letter of Credit No. OD16002238. **(A Resolution will need to be adopted by the Township Council)**.

Endorsement of the NJDOT Municipal Aid Grant

We are in the process of preparing and submitting a grant application through the NJDOT Local Transportation Projects Fund grant program. The application is for the rehabilitation of the Sylvan Way bridge culvert over the Malapardis Brook. Inspections of the culvert revealed advanced stages of deterioration of the concrete culvert. This application will help fund the repairs to the bridge culvert and road surface. **(A Resolution endorsing the application will need to be adopted by the Township Council).**

Roadway Design Projects

The following projects are in design or proposals have been requested.

Troy Brook Stream Cleaning
Sylvan Way Sidewalk Improvements
River & Stream Desnagging Plans and Permits
Entin Road Traffic Study
Sylvan Way Culvert Improvements
(No Council Action Required).

H. CORRESPONDENCE

III. BIDS

- A. Taken
 - 1. 10/26/22 – Meter Replacement Program – Phase I
- B. To Be Taken
- C. Quotation(s)/Proposal(s)/Qualification(s)

IV. PUBLIC HEARING

OPEN: I'd like to entertain a motion to open the public hearing. Motion to open the public hearing by _____ Seconded by _____ ROLL CALL

CLOSE: I'd like to entertain a motion to close the public hearing. Motion to close the public hearing by _____ Seconded by _____ ROLL CALL

V. ORDINANCES

A. INTRODUCTION

ORDINANCE 2022:35

AN ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$917,849.02 FOR THE PAYMENT OF CONTRACTUALLY REQUIRED SEVERANCE LIABILITIES RESULTING FROM THE RETIREMENT OR TERMINATION OF EMPLOYEES IN AND BY THE TOWNSHIP OF PARSIPPANY-TROY HILLS, IN THE COUNTY OF MORRIS, NEW JERSEY

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **November 22, 2022** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **December 20, 2022** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by _____,
seconded by _____. ROLL CALL

2. **ORDINANCE 2022:36**

AN ORDINANCE AMENDING ORDINANCE #2022:26 ENTITLED AN ORDINANCE ESTABLISHING WHITE COLLAR SALARY RANGES FOR THE TOWNSHIP OF PARSIPPANY-TROY HILLS

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **November 22, 2022** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **December 20, 2022** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by _____,
seconded by _____. ROLL CALL

3. **ORDINANCE 2022:37**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, MORRIS COUNTY, NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 329, SECTION 17, SEWER RENTAL FEES, OF THE CODE OF TOWNSHIP OF PARSIPPANY-TROY HILLS

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **November 22, 2022** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **December 20, 2022** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by _____,
seconded by _____. ROLL CALL

4. **ORDINANCE 2022:38**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, MORRIS COUNTY, NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 420, WATER, TO INCREASE WATER RATES AND CHARGES

BE IT RESOLVED that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **November 22, 2022** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **December 20, 2022** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

BE IT FURTHER RESOLVED that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by _____,
seconded by _____. ROLL CALL

B. SECOND READING & PUBLIC HEARING

1. ORDINANCE 2022:27

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 290, PARKS RECREATION AREAS AND PUBLIC LANDS, ARTICLE I, MOTOR VEHICLES; FEES, SECTION 290-4, KNOLL COUNTRY CLUB UTILITY FESS AND CHAPTER A445, FEES COMPILATION, SECTION A445-37, KNOLL COUNTRY CLUB UTILITY, OF THE CODE OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS IN THE COUNTY OF MORRIS, NEW JERSEY

The Notice for Ordinance 2022:27 was published in the *Daily Record*, the official newspaper of the Township of Parsippany-Troy Hills on November 7, 2022 and introduced at the November 1, 2022 Agenda Meeting.

Motion to accept Ordinance 2022:27, be heard in their second and final reading by title only, by _____, seconded by _____. ROLL CALL

a. PUBLIC HEARING

Motion to open the public hearing for Ordinance 2022:27 by _____, seconded by _____.
ROLL CALL:

Motion to close the public hearing for Ordinance 2022:27 by _____, seconded by _____.
ROLL CALL:

WHEREAS, the above ordinance was read in title on second reading and a hearing held thereon;

NOW, THEREFORE, BE IT RESOLVED that said ordinance be passed on final reading and that Notice of Final Passage of said ordinance be published in the newspaper according to law.

Motion to approve the Resolution above for Ordinance 2022:27 by _____, seconded by _____.

ROLL CALL:

2. **ORDINANCE 2022:32**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, MORRIS COUNTY, NEW JERSEY AMENDING ORDINANCE #2019:30 ENTITLED AN ORDINANCE ESTABLISHING HOURLY WAGE RANGES FOR THE TOWNSHIP OF PARSIPPANY-TROY HILLS (2019-2022)

The Notice for Ordinance 2022:32 was published in the *Daily Record*, the official newspaper of the Township of Parsippany-Troy Hills on October 25, 2022 and introduced at the October 18, 2022 Regular Meeting.

Motion to accept Ordinance 2022:32, be heard in their second and final reading by title only, by _____, seconded by _____.

ROLL CALL

a. PUBLIC HEARING

Motion to open the public hearing for Ordinance 2022:32 by _____, seconded by _____.

ROLL CALL:

Motion to close the public hearing for Ordinance 2022:32 by _____, seconded by _____.

ROLL CALL:

WHEREAS, the above ordinance was read in title on second reading and a hearing held thereon;

NOW, THEREFORE, BE IT RESOLVED that said ordinance be passed on final reading and that Notice of Final Passage of said ordinance be published in the newspaper according to law.

Motion to approve the Resolution above for Ordinance 2022:32 by _____, seconded by _____.

ROLL CALL:

3. **ORDINANCE 2022:33**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING THE TOWNSHIP CODE TO CREATE CHAPTER 239 ENTITLED “MANDATORY REPLACEMENT OF LEAD AND GALVANIZED SERVICE LINES”

The Notice for Ordinance 2022:33 was published in the *Daily Record*, the official newspaper of the Township of Parsippany-Troy Hills on October 25, 2022 and introduced at the October 18, 2022 Regular Meeting.

Motion to accept Ordinance 2022:33, be heard in their second and final reading by title only, by _____, seconded by _____. ROLL CALL

a. PUBLIC HEARING

Motion to open the public hearing for Ordinance 2022:33 by _____, seconded by _____.
ROLL CALL:

Motion to close the public hearing for Ordinance 2022:33 by _____, seconded by _____.
ROLL CALL:

WHEREAS, the above ordinance was read in title on second reading and a hearing held thereon;

NOW, THEREFORE, BE IT RESOLVED that said ordinance be passed on final reading and that Notice of Final Passage of said ordinance be published in the newspaper according to law.

Motion to approve the Resolution above for Ordinance 2022:33 by _____, seconded by _____.
ROLL CALL:

4. **ORDINANCE 2022:34**

AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 4 ENTITLED POLICE DEPARTMENT OF THE TOWNSHIP CODE TO CREATE A NEW SECTION 4-28-1, ENTITLED APPOINTMENTS TO DEPARTMENT; QUALIFICATIONS

The Notice for Ordinance 2022:34 was published in the *Daily Record*, the official newspaper of the Township of Parsippany-Troy Hills on November 7, 2022 and introduced at the November 1, 2022 Regular Meeting.

Motion to accept Ordinance 2022:34, be heard in their second and final reading by title only, by _____, seconded by _____. ROLL CALL

a. PUBLIC HEARING

Motion to open the public hearing for Ordinance 2022:34 by _____, seconded by _____.

ROLL CALL:

Motion to close the public hearing for Ordinance 2022:34 by _____, seconded by _____.

ROLL CALL:

WHEREAS, the above ordinance was read in title on second reading and a hearing held thereon;

NOW, THEREFORE, BE IT RESOLVED that said ordinance be passed on final reading and that Notice of Final Passage of said ordinance be published in the newspaper according to law.

Motion to approve the Resolution above for Ordinance 2022:34 by _____, seconded by _____.

ROLL CALL:

VI. NON-CONSENT AGENDA

A. RESOLUTIONS

1. **R2022-172** Authorizing the Side Bar Letter of Agreement Between the Township of Parsippany-Troy Hills and Parsippany Blue Collar Workers

Motion to approve the Resolution above by _____, seconded by _____.

ROLL CALL:

2. **R2022-173** Authorizing the Emergency Appropriation for Water Usage and Various Building Maintenance at the Knoll Golf Utility per N.J.S.A. 40:A-48

Motion to approve the Resolution above by _____, seconded by _____.

ROLL CALL:

VII. CONSENT AGENDA

BE IT RESOLVED, all items listed with an asterisk (*) are routine and noncontroversial by the Township Council and will be approved by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

Motion to approve the Consent Agenda by _____seconded by _____ . ROLL CALL

A. RESOLUTIONS

1. **R2022-151***Authorizing the Cancellation and Refund of Property Taxes for Block 421, Lot 23 – 100% Permanently Disabled Veteran
2. **R2022-152***Approving Annual Compensation for Board Members of Fire District No. 4 in Accordance with N.J.S.A. 40A:14-88
3. **R2022-153***Approving Annual Compensation for Board Members of Fire District No. 2 in Accordance with N.J.S.A. 40A:14-88
4. **R2022-154***Authorizing Shared Services Agreement for Animal Control Services with the Township of Hanover
5. **R2022-155***Authorizing Award of a Contract to Trackman Inc., for One New Trackman 4 Golf Simulator for the Knoll West Country Club
6. **R2022-156***Authorizing Award of a Contract to Demaio Electrical Company, Inc. for Well 1A Replacement
7. **R2022-157***Authorizing the Release of a Performance Guarantee – Water’s Edge at Parsippany, LLC, Block 450, Lot 14
8. **R2022-158***Authorizing a Tax Appeal Settlement for BMGG, LLC and RH 199 Pomeroy Road, LLC v. Township of Parsippany-Troy Hills, Block 737, Lot 13.1
9. **R2022-159***Award of Contract to National Metering Services, Inc. for Meter Replacement Program Phase I

10. **R2022-160***Support of the Application of Advancing Opportunities, Inc. for a \$90,000 Grant from the Home Investment Partnerships Program
11. **R2022-161*** Authorizing the Cancellation and Refund of Property Taxes for Block 341, Lot 10 – 100% Permanently Disabled Veteran
12. **R2022-162***Insertion of Any Special Item of Revenue in the Budget – State and Community Highway Safety
13. **R2022-163***Insertion of Any Special Item of Revenue in the Budget – Emergency Management Grant
14. **R2022-164***Insertion of Any Special Item of Revenue in the Budget – National Priority Safety Program
15. **R2022-165***Insertion of Any Special Item of Revenue in the Budget – Recreational Opportunities for Individual with Disabilities
16. **R2022-166***Insertion of Any Special Item of Revenue in the Budget – Body Armor
17. **R2022-167***Insertion of Any Special Item of Revenue in the Budget – Smith-Baldwin House Shutters
18. **R2022-168***Insertion of Any Special Item of Revenue in the Budget – Smith-Baldwin House ADA Compliance
19. **R2022-169***Insertion of Any Special Item of Revenue in the Budget – Municipal Alliance

B. APPLICATIONS

1. **R2022-170***2023 Renewal of Licenses
2. **R2022-171***Person-to-Person Transfer of Plenary Retail Consumption License Aimbridge Hospitality, LLC from Sonesta ES Suites Parsippany

VIII. APPROVAL OF PAYROLL AND BILLS LIST

- A. CFO Leonard Ho recommends authorization for payment:

1. Authorize payment of the November 23, 2022 regular and miscellaneous payroll estimated at \$1,600,000.00.
2. Payment of bills from voucher list of 11/15/22 through 11/17/22 is \$5,275,226.21

Motion to approve the authorization for payment above by _____, seconded by _____.
ROLL CALL:

IX. EXECUTIVE SESSION

A. RESOLUTION

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Council is of the opinion that such circumstances presently exist; and

WHEREAS, the Township Council wishes to discuss: **Attorney/Client Privilege: Settlement Agreement**

AND, WHEREAS, minutes will be kept, and once the matter involving the confidentiality of the above no longer requires confidentiality, the minutes can be made public.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Parsippany-Troy Hills that the public be excluded from this meeting.

Motion to Adjourn into Closed Session by _____ Seconded By _____

ROLL CALL:

Motion to Reconvene into Open Session by _____ Seconded By _____

ROLL CALL:

X. ADJOURNMENT

Motion to Adjourn the Meeting by _____ Seconded By _____

ROLL CALL: