

## COUNCIL AGENDA

### TOWNSHIP OF PARSIPPANY-TROY HILLS REGULAR TOWNSHIP COUNCIL MEETING OF FEBRUARY 20, 2024

#### I. INTRODUCTION

##### A. POSTING OF NOTICE:

Adequate notice of this meeting has been provided in accordance with the requirements of the Open Public Meetings Law by filing the notice in the Office of the Township Clerk and by posting the meeting notice on the bulletin board at the Municipal Building on January 4, 2024 where it has remained posted since that date. A legal notice appeared in the *Daily Record* and the *Newark Star Ledger* on January 8, 2024.

##### B. FLAG SALUTE

##### C. ROLL CALL

##### D. UPCOMING MEETINGS:

1. 3/5/24 @ 7:00 PM                      Agenda Meeting
2. 3/19/24 @ 7:00 PM                     Regular Meeting

#### II. ORDINANCES - SECOND READING & PUBLIC HEARING

##### 1. ORDINANCE 2024:01

**AN ORDINANCE OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, MORRIS COUNTY, NEW JERSEY AMENDING AND MODIFYING CHAPTER 4, ADMINISTRATION OF GOVERNMENT, SECTION 4-81, THIRD-PARTY PAYMENT PLAN FOR EMERGENCY MEDICAL SERVICES PROVIDED BY PAR-TROY EMS, CHAPTER A445, FEES COMPILATION, SECTION A445-19.1, EMERGENCY MEDICAL SERVICES, OF THE CODE OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS IN THE COUNTY OF MORRIS, NEW JERSEY**

The Notice for Ordinance 2024:01 was published in the *Daily Record*, the official newspaper of the Township of Parsippany-Troy Hills on February 12, 2024 and introduced at the February 6, 2024 Agenda Meeting.

Motion to accept Ordinance 2024:01, be heard in their second and final reading by title only, by \_\_\_\_\_, seconded by \_\_\_\_\_.

ROLL CALL

a. PUBLIC HEARING

Motion to open the public hearing for Ordinance 2024:01 by \_\_\_\_\_, seconded by \_\_\_\_\_.  
ROLL CALL:

Motion to close the public hearing for Ordinance 2024:01 by \_\_\_\_\_, seconded by \_\_\_\_\_.  
ROLL CALL:

**WHEREAS**, the above ordinance was read in title on second reading and a hearing held thereon;

**NOW, THEREFORE, BE IT RESOLVED** that said ordinance be passed on final reading and that Notice of Final Passage of said ordinance be published in the newspaper according to law.

Motion to approve the Resolution above for Ordinance 2024:01 by \_\_\_\_\_, seconded by \_\_\_\_\_.  
ROLL CALL:

**III. PUBLIC SESSION**

**OPEN: I'd like to entertain a motion to open the public session. Motion to open the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_ ROLL CALL**

**CLOSE: I'd like to entertain a motion to close the public session. Motion to close the public session by \_\_\_\_\_ Seconded by \_\_\_\_\_ ROLL CALL**

**IV. CONSENT AGENDA**

1. **R2024-017\***Authorizing an Interlocal Services Agreement Between the Township and the County of Morris Department of Human Services, Division of Aging, Disability and Veteran Services to Lease an Area of the Community Center to Operate a Nutrition Center
2. **R2024-018\***Authorizing the Cancellation and Refund of Property Taxes for Block 435, Lot 59 – 100% Permanently Disabled Veteran
3. **R2024-019\***Authorizing a Tax Appeal Settlement for Parsippany Commons, LLC v. Township of Parsippany-Troy Hills, Block 411, Lot 26
4. **R2024-020\***Authorizing a Tax Appeal Settlement for Titan Propane Services, LLC v. Township of Parsippany-Troy Hills, Block 411, Lot 29
5. **R2024-021\***Appointing a Fund Commissioner and Alternate Fund Commissioner for the New Jersey Intergovernmental Insurance Fund
6. **R2024-022\***Consenting to an Existing Fence Remain in the Township Right-of-Way
7. **R2024-023\***Authorize Transfers Between Budget Appropriation

## V. APPROVAL OF MINUTES

1. Agenda Meeting – 12/5/23
2. Regular Meeting – 12/28/23
3. Reorganization Meeting – 1/2/24
4. Agenda Meeting – 1/2/24

Motion to approve the minutes above by \_\_\_\_\_, seconded by \_\_\_\_\_.

ROLL CALL:

## VI. PRESENTATION(S)/REPORTS

1. MAYOR
2. TOWNSHIP COUNCIL
3. TOWNSHIP ATTORNEY
4. BUSINESS ADMINISTRATOR
5. TOWNSHIP CLERK
6. TOWNSHIP OFFICES / COMMITTEES REPORTS
7. ENGINEERING REPORT

### **2021 Road Resurfacing / Curb and Sidewalk Program**

The annual road resurfacing / curb and sidewalk project is on hold pending legal negotiations with the contractor. **(No Council Action Required).**

### **Rockaway River Floodwall / Levee Inspection**

Our consultant is working on preparing design details and a cost estimate for the maintenance and repair work to the flood wall and levee. Recent site inspections were made to aid the design of the repairs. Once the design and necessary permitting is complete the project will be advertised for bid. **(No Council Action Required).**

### **North Beverwyck Road Streetscape Project, Phase I**

The first phase of the North Beverwyck Road Streetscape was awarded. Once contracts are executed a preconstruction meeting will be scheduled and a construction schedule provided. **(No Council Action Required).**

### **Drumlin Drive Stream Cleaning**

NJDEP permits have been issued for this project. Our consultant is finishing the design and we intend to bid the project in the next few months. **(No Council Action Required).**

### **Puddingstone Heights Road Improvement Project, Phase II**

The second phase of Puddingstone Heights Road Improvement project is in design. We anticipated bidding the project early this year. **(No Council Action Required).**

### **Jefferson Road Improvements**

The NJDEP permits and construction plans for the Jefferson Road project are in design. Permit applications and plan will be sent to the NJDEP. The project will be bid once NJDEP permits have been issued. **(No Council Action Required).**

### **Lake Intervale Area Street Improvements**

The first phase of the Lake Intervale Area Street Improvement project is in design. We anticipate bidding this project in March 2024. **(No Council Action Required).**

### **Sylvan Way Culvert Improvements**

We are working with our design professionals on the preparation of plans and the NJDEP permit application. We anticipate bidding this project in 2024. **(No Council Action Required).**

### **Edwards Road Improvements, Phase II**

The second phase of the Edwards Road Improvement project, between Route 46 and New Road, is in design. We anticipate bidding this project in March 2024. **(No Council Action Required).**

### **North Beverwyck Road Streetscape Project, Phase II**

The second phase of the North Beverwyck Road Streetscape is in design. We anticipate bidding this project in May 2024. **(No Council Action Required).**

### **Emergency Declaration - East Hedding Wall Collapse**

The request for an emergency purchase to reconstruct the collapsed retaining wall on East Hedding Place. Price quotes have been solicited and reconstruction can begin once wall materials have been secured. **(A Resolution will need to be adopted by the Council).**

### **Replacing a Fence in the Public Right of Way – 84 Hamburg Road, Block 240 Lot 10**

This office reviewed and has no objection to the replacement of a fence in the public right of way. **(A Resolution will need to be adopted by the Council).**

## Roadway Design Projects

The following projects are in design or proposals have been requested.

Mt. Tabor Street Improvements, Phase VIII  
Troy Brook Stream Cleaning  
Sylvan Way Sidewalk Improvements  
River & Stream Desnagging Plans and Permits  
Entin Road Traffic Study  
**(No Council Action Required).**

## **VII. ORDINANCES - FIRST READING**

### 2. ORDINANCE 2024:02

#### **AN ORDINANCE ESTABLISHING 2024 SALARY RANGES**

**BE IT RESOLVED** that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **February 20, 2024** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **March 19, 2024** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

**BE IT FURTHER RESOLVED** that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by \_\_\_\_\_,  
seconded by \_\_\_\_\_. ROLL CALL

### 3. ORDINANCE 2024:03

**AN ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS, COUNTY OF MORRIS, STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 290, PARKS RECREATION AREAS AND PUBLIC LANDS, ARTICLE I, MOTOR VEHICLES; FEES, SECTION 290-4, KNOLL COUNTRY CLUB UTILITY FEES AND CHAPTER A445, FEES COMPILATION, SECTION A445-37, KNOLL COUNTRY CLUB UTILITY, OF THE CODE OF THE TOWNSHIP OF PARSIPPANY-TROY HILLS IN THE COUNTY OF MORRIS, NEW JERSEY**

**BE IT RESOLVED** that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **February 20, 2024** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **March 5, 2024** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

**BE IT FURTHER RESOLVED** that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by \_\_\_\_\_,  
seconded by \_\_\_\_\_. ROLL CALL

4. **ORDINANCE 2024:04**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2024 CAPITAL IMPROVEMENTS FOR THE TOWNSHIP OF PARSIPPANY-TROY HILLS, IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY (THE "TOWNSHIP:"); APPROPRIATING \$4,200,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,000,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COSTS THEREOF**

**BE IT RESOLVED** that the above Ordinance be introduced, read by title, and passed on first reading at a Meeting of the Township Council of the Township of Parsippany-Troy Hills held on **February 20, 2024** and that said Ordinance be further considered for second reading and final passage at a Meeting to be held on **March 19, 2024** at 7:00 p.m., prevailing time, or as soon thereafter as the matter may be reached, at the Municipal Building in said Township, at which time all persons interested shall be given an opportunity to be heard concerning said Ordinance.

**BE IT FURTHER RESOLVED** that the Clerk be authorized and directed to advertise said Ordinance with the Notice of Introduction thereof being published in the official newspaper according to law.

Motion to approve the above Resolution by \_\_\_\_\_,  
seconded by \_\_\_\_\_. ROLL CALL

**VIII. NON-CONSENT AGENDA**

1. **R2024-024** Approving Engineers and Architects to Provide Services to the Township of Parsippany-Troy Hills

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

2. **R2024-025** Approving Attorneys to Provide Services to the Township of Parsippany-Troy Hills

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

3. **R2024-026** Approving Auditors, Appraisers, and Surveyors to Provide Services to the Township of Parsippany-Troy Hills

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

4. **R2024-027** Approving Planners to Provide Services to the Township of Parsippany-Troy Hills

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

5. **R2024-028** Approving Consultants to Provide Services to the Township of Parsippany-Troy Hills

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

6. **R2204-029** Approving Grant Writers to Provide Services to the Township of Parsippany-Troy Hills

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

7. **R2024-030** Approving Insurance Brokers to Provide Services to the Township of Parsippany-Troy Hill

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

8. **R2024-031** Authorizing the Award of a Contract for Professional Services to Michael B. Lavery, Esq. of the Firm Lavery, Selvaggi, Abromitis & Cohen, P.C. as Township Attorney for the 2024 Year

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

9. **R2024-032** Authorizing the Award of Contracts for Professional Services to John Paul Velez, Esq. and Alfonse A. De Meo, Esq. as Public Defenders for the 2024 Year

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL;

10. **R2024-033** Authorizing the Award of Contracts for Professional Services to Monica Madin, Esq. of the Law Firm Madin & Madin, LLC and to Lisa Thompson of the Law Firm Mason Thompson, LLC as Municipal Prosecutors

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:

11. **R2024-034** Award of Contract to Nisivoccia, LLP for Professional Services as Township Auditor

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.

ROLL CALL:

12. **R2024-035** Award of Contract to Fairview Insurance Agency Associates as Broker of Record and Risk Manager for the 2024 Year

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.

ROLL CALL:

13. **R2024-036** Award of Contract to D&H Alternative Risk Solutions for Insurance Services to Provide Administration of Claims Processing for Workers' Compensation for the 2024 Year

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.

ROLL CALL:

14. **R2024-037** Award of Contracts for Professional Financial, Engineering, Environmental, Architectural, Appraisal, Archeological, Housing and Planning Services for the 2024 Year

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.

ROLL CALL:

15. **R2024-038** Award of a Contract to Millennium Strategies, LLC as Grant Consultant for the 2024 Year

Motion to approve the Resolution above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.

ROLL CALL:

## **IX. APPLICATIONS FOR LICENSES AND PERMITS**

None

## **X. APPROVAL OF PAYROLL AND BILLS LIST**

A. CFO Leonard Ho recommends authorization for payment:

1. Authorize payment of the February 16, 2024 regular and miscellaneous payroll estimated at \$1,650,000.00
2. Payment of bills from voucher list of 2/15/24 through 12/17/24 is \$2,805,959.10

Motion to approve the authorization for payment above by \_\_\_\_\_,  
seconded by \_\_\_\_\_.  
ROLL CALL:



**XI. ADJOURNMENT**

Motion to Adjourn the Meeting by \_\_\_\_\_ Seconded by \_\_\_\_\_

ROLL CALL: